

## LVQ Board Meeting Minutes

October 20, 2024 1:00PM

8525 Lynhurst Drive, Las Vegas

- **Call to Order**

President Janis Schoen called the meeting to order at 1:04 pm

<u>Attending</u>	<u>Absent</u>
Janis Schoen	Sharon Melpolder
Phyllis Suiter	RoseMarie Francis
Debi Cooper	Tyler Janes
Grace McGrath	
Pam Keenan	
Pam Sutton	
Mary-Kate Erickson	
Lynn Hranac, incoming Programs coordinator	
Charlene Herbert, incoming secretary	
Julie Yax, incoming dog bed coordinator	

- **Public Comments** – none

- **Old Business**

- Action Items Follow up Janis from April board meeting
  - **ACTION ITEM: Janis** – Janis will check member status and contact Jen to seek agreement to honorarium of \$25 as a member. Completed. Jen taught Many Moons class in October on sewing Saturday after the general meeting on Friday.
  - **ACTION ITEM – Janis** - Contact non renewing members to ascertain why they are not renewing their membership. Update: Janis has the list and will be making the calls. Completed. Discussed ceasing the contacting due to year end makes it a moot activity.
  - **Action Item: Pam Keenan** Follow up from July board meeting.
  - Mary-Kate asked about updating the budget for programs and charity at the last board meeting creating this action item.

- **Action Item: The Finance Committee needs to meet, submit their recommendations to the board by the October board meeting and the budget must be approved by the membership no later than March. The Finance Committee consists of Pam Keenan, Pam Sutton and Mary-Kate Erickson.** Incomplete. Committee did not meet.
  
- **Action Item: Grace McGrath** follow timeframe for each step of nominating after securing two other members of committee.  
Completed

### ***Reminder of Upcoming Meetings***

#### *November*

- Quilters Will and Bequests with Mary Kate Erikson

Saturday Sew Day – Legit kits class with Becky Sanford

#### *December – Holiday Party*

- **New Business**

- **Reports**

- i. President – Discussion regarding possible quilt shows in empty storefronts.

**Action Item: Janis, Phyllis, Pam Sutton** – Janis will create a committee to assist with research plausibility. Within the next few weeks, Pam Sutton and Phyllis will develop checklist of questions to be answered through Janis’s research. Example, use Rainbow Library or West Charleston library, check Chamber of Commerce meeting space. We will need a physical list of vendors, vetting, competition contest, judges, insurance, event licensing, volunteers, costs and charging attendees to attend?

Vice President - absent

Treasurer – Reinforced that payment for classes must be made at the time of sign up due to people signing up then not showing up. To value the teacher's time and commitment, payment will be made in advance to assure attendance.

Refunds for classes will be given if requests for refunds are made at least 3 days prior to a class date. Refunds for retreats will be given if requests for refunds are made prior to the date set by the Retreat Chair. After that date refunds will be handled on an individual basis by the Treasurer.

Spring Mountain Baptist Church donations are behind. The last payment was in August in the amount of \$900, covering 6 sew days and 3 meetings.

- **Action Item: Pam Keenan** – catch up on donations to church. Advise board at next board meeting.

Secretary – none

Programs – Lynn Hranac has agreed to become the Programs Chairperson. At the last meeting the board agreed to create a committee for programs, which Lynn will lead.

- Programs will be referred to as Programs and Education.
- Patti White and Gloria Elo have agreed to serve on this committee. Lynn would like one more person to share the workload.
  - **Action Item – Lynn** to create a seeking volunteer ad for the November newsletter.
- A draft meeting schedule for 2025 was presented, discussed and attached to this document.

- A draft class schedule for 2025 was presented, discussed and attached to this document.
- Lynn has two contacts with the police department to have safety addressed at our January meeting.
- A survey was conducted in the past and needs revamping. Adding to the survey for a fund raiser by pre selling LVQ t-shirts. A possible source for the product is Christmas Goose as they make t-shirts there.

**Action Item: Lynn** – review past survey, refine, or develop a more cohesive survey.

Opportunity Quilt – no report

Membership - Pam Sutton gave the board a brief analysis of the ebb and flow of the membership for the past several years. We currently have 192 members on the roster. In 2023 we had 133 members. The average attendance at our meetings from June to September was 73 members and guests at this time last year, this year it is 82 persons.

Ways and Means – no report

Webmistress – no report

Refreshments/Hospitality – our coordinator, Pat V has passed.

Nominating Committee –

- Nominations Committee met, developed and executed a plan, contacted the membership by phone or email, then created the proposal for the membership vote at the January meeting. The proposed slate of officers will be published in the November Newsletter. It is attached.

## Charity of the Quarter

- Quilts of Valor – sponsored by Barbara Italiano
- New donation from Dave Hunt whose wife passed. He has donated books, and fabric in the past. This donation is four sewing machines, Opal HUS, Simplicity and two others. Discussion of whether the Opal should be given to Ways and Means rather than the swap meet. **To be decided.**
- Swap meet sale February 8<sup>th</sup>, which is the second Saturday in February. There will be 10 tables. This event is not part of Programs. It is being organized by Theresa Nelson and Mary-Kate.
- In 2025 we will transition our charity sewing space from Christmas Goose to Yakety Yak. Donation sewing will be the second Sunday of the even months, February, April, June, August, October and December.
- Machine embroidery days will be at Sewabilities.

## ***Other discussions***

Bus trips – discussion on viability of organizing bus trips to various venues, ie: Road to California, other local events not requiring an overnight stay. These trips have been offered in the past and are difficult to manage. Partnering with others could be a possibility, along with carpooling, or using vans, etc.

**Action Item – Janis, Lynn** to research costs and do fact finding.

We explored the possibility of hiring church youth to set up and take down the tables and chairs at our sew days at the church.

We also discussed the possibility of thank you gifts for teachers that are not being paid to teach. An example is project bags.

The July meeting falls in July 4<sup>th</sup> therefore the meeting will need to be changed to July 11<sup>th</sup>.

If we are paying a vendor to make a presentation at a meeting, the guild expects a 10% of sales donation. If the vendor is a volunteer, no donation is expected.

Discussion on changing our classes to four classes per year rather than every month citing redundancy. Entire list is attached.

- Members will be invited to join in the trunk show at the March 7<sup>th</sup> meeting if they have a vintage crazy quilt sharing the history and restoration.
- The April 6<sup>th</sup> sew day will be Quilts of Valor.
- The September 6 Girl Scouts sewing day will be cancelled per Pam Keenan.

Restyling the Sew and Tell at the meetings is to be facilitated by Programs. This will provide us with an organized process which will save time and allow for better attention to the items being shown.

- Limited to Two items will be enforced
- Members will sign up at the beginning of the meeting and will be assigned a number and provide some information on their items.
- Members will be seated until it's their turn to show their items.
- Members will be announced.
- Limited to 20 people presenting
- On occasion when we have a presentation of one hour, there will be no show and tell at that meeting. The cancellation of that portion of our meeting will be

advertised in advance in the Newsletter and on the website to give members advance knowledge.

Holiday Party – there is a delay in firming up the cost of the holiday party for our members. We will select the menu and confirm the cost on October 30<sup>th</sup>. Payment will be due by November 22 for members that plan on attending. Last year we had 82 attendees therefore we have secured 12 tables to seat 90 persons. Again we discussed electronic payments, the history and our policy. We remain requiring cash or checks only.

- The Wrap Party will be held on December 1<sup>st</sup> at Phyllis' home, 4779 Luna Ridge Court. More info to the committee later.
- Mary-Kate is providing the centerpieces for the tables

Julie Yax offered space at her retreat house at no charge. There will be a dog bed workshop held there on November 16, 2024. She also offered the use of the space for future board meetings as a way to give back to the community. Julie has taken over the dog beds charity work.

She described the space located at 6150 West La Madre Way, Las Vegas, Nevada 89130 (Jones & Lone Mountain; across the street from Canyon Ridge Christian Church)

Seating for 58 people

- 15 – 6 foot tables
- Seats 50 for dining
- 10-12 persons fit comfortably for a retreat
- Open to other entities besides quilting ie: naughty hookers coming in next Sunday
- No food is included.
- <https://yaketyyaxcreativehaven.com/>

- **Meeting Adjourned at 4:23pm**
- **Next meeting:** February 2, 2025 1:00pm at Yakety Yak Retreat House, 6150 West La Madre Way, Las Vegas 89130 (Julie Yax, hostess 702-299-5672)

Minutes respectfully submitted,

Grace McGrath, Secretary